

**TEMPLATE: Legislator Invitation**

*SUBJECT: Invitation to Tour [Insert Facility Name, if relevant] in August*

Hello [Insert Scheduler's First Name],

I am writing to invite [Insert Representative/Senator's Name] to tour [Insert Name of What You Want to Showcase] in celebration of National Hydropower Day on August 24<sup>th</sup>. [Tour Destination] is located in [District/State]. [Insert Short Description of What the Tour Will Entail].

National Hydropower Day is a celebration of everything hydropower. Hydropower is America's oldest source of renewable energy and provides countless benefits to our communities. In addition to generating reliable baseload energy, hydropower facilities also provide recreation, flood control, irrigation, and other important economic benefits to [Insert Representative/Senator's Name] constituents.

We would love to host the [Representative/Senator] and are happy to accommodate [His/Her] schedule. If the [Representative/Senator] is unable to attend, we would happily welcome a member of [His/Her] staff.

Thank you for considering this request, and I look forward to hearing from you!

Sincerely,

[Name]

[Address]