



Contractor Safety

Midwest Hydro Users Group
May 20, 2010





Contractor Safety Orientation Checklist

Hydro Contractor Orientation Checklist

o Emergency Procedures

1. The telephone number to call in the event of an emergency is posted on each telephone.
2. Control room should be notified at extension 2110. 218-722-5642 ext. 2110
3. If working at Thomson Hydro
 - Five short blasts on the air whistle indicates an emergency where all personnel should report to the control room
 - One long 5 second blast on the air whistle indicates an emergency where all personnel should report to the parking lot.

o Right to know

The contractor shall be responsible for compliance with all current Right-to-Know Legislation. The contractor shall notify Minnesota Power of the intended use of all hazardous materials, including but not limited under, OSHA 29 CFR 1910.1200 hazard communication. The contractor will supply Minnesota Power with all pertinent material safety data sheets prior to use or storage of materials on Minnesota Power property.

o Personal Protective Equipment

Each contractor shall be responsible for supplying personal protective equipment to its employees. Hard hats, safety glasses and safety-toed footwear shall be worn while in the facility. Compliance with the occupational noise exposure standard is required.

o AWAIR/Written Program

The contractor shall adhere to its written workplace accident and injury reduction program that promotes safe and healthful working conditions and is based on clearly stated goals and objectives for meeting those goals, in compliance with Minnesota Statutes, 182.653, Subdivision 8.

o Drug and Alcohol Abuse

To provide for the safety and well-being of Minnesota Power's customers, employees and contractor employees, the use, possession, sale or transfer of alcohol or illegal drugs on the job or on Minnesota Power property will not be tolerated.

Any Minnesota Power representative has the right to deny any person access to the project site if reasonable grounds exist to believe that he/she is under the influence of, using, possessing, or buying/selling drugs or alcohol.

o Workplace Harassment Policy

Consistent with long-standing practice, it is Minnesota Power's policy that employees have the right to work in an environment free of discrimination, which encompasses freedom from harassment. This includes harassment toward an individual based on his/her race, color, religion, gender, national origin, age, disability or sexual orientation. Any form of workplace harassment is prohibited.

o Firearms on Company Property

Firearms are not allowed in Company facilities or on Company property, except in parking facilities or parking areas where the firearm is properly stored in a locked vehicle.

o Smoking

Smoking is not permitted in Company-owned or occupied buildings.



Contractor Safety Orientation Form

Minnesota Power Contractor Safety/Environmental Orientation Form

Contractor: _____

Project Name: _____

Engineer or Project Coordinator: _____

1. Have ALL Safety and Personal Protective Equipment (PPE) requirements and concerns been addressed? (Circle one): Yes/No.
2. Have plant specific emergency procedures been reviewed? (Circle one): Yes/No.
3. Have the environmental policies been reviewed? (Circle one): Yes/No.
4. Have you reviewed the attached Hydro Contractor Orientation Checklist? (Keep for your records.) Yes/No

Contractor Employee involved with this project:

Print Name

Signature

Hard Hat Sticker Number

Orientation Date

Communicating Our Safety Values



Thank You!

